



Dallas ISD Mission



Objectives

Review the historical context and legislative mandates for implementation of SBDM

Examine the function and composition of District/Campus committees

Study the operating procedures for executing the SBDM



Legal Requirements

Required

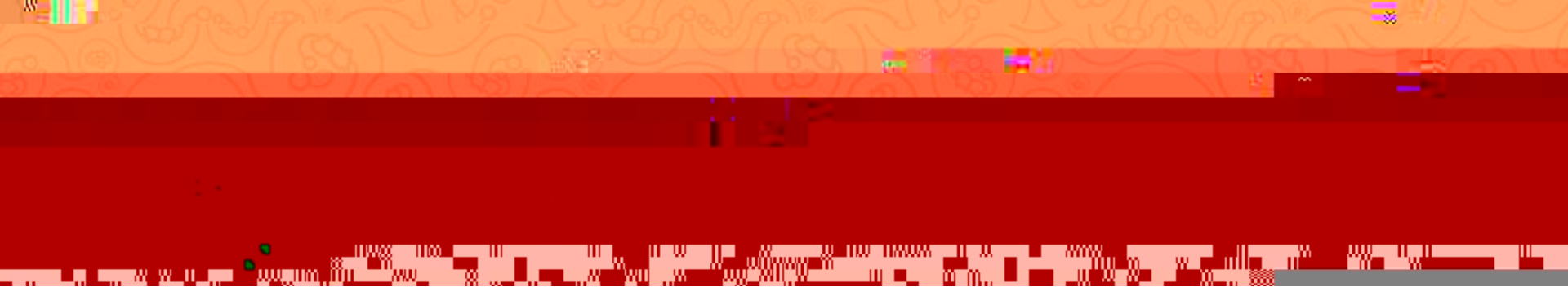


Site-Based Decision Making

Site-Based Decision Making implementation has been mandated for all Texas school districts since 1992. Texas Education Agency (TEA) defines

Site-Based Decision Making as:

A **process for decentralizing decisions** to **improve the educational outcomes** at every school campus through **a collaborative effort** by which principals, teachers, campus staff, district staff, parents, and community representatives assess educational outcomes of all students, determine goals and strategies, and ensure that strategies are implemented and adjusted to **improve student achievement**.





Stakeholders

School Personnel/Employees

Parents

1. A person who stands in parental relation to a student is considered a parent.
2. A parent who is an employee of the District is not considered a parent representative on the committee.
3. A parent is not considered a representative of community members on the committee.

Students (where appropriate)

Community Members

1. Community members must reside in the District and must be at least 18 years of age.

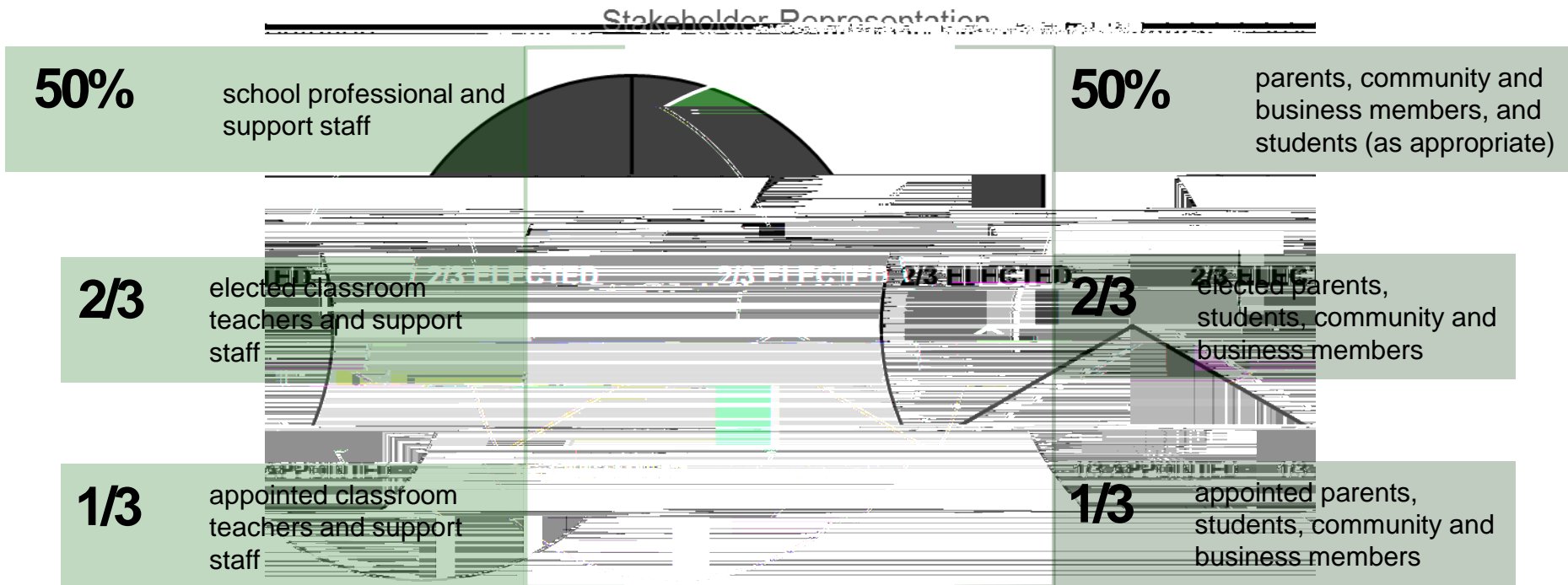
Business Representatives

1. Committee must include business representatives without regard to whether a representative resides in the District or whether the business the person represents is located in the District.



SBDM Committee Stakeholder Representation

The Campus-level SBDM Committee determines the number of members through its by-laws. **An SBDM Committee must have a minimum of 8 members.** Principal ensures that the SBDM team reflects the diversity of the community.





SBDM Officers

Chair prepares committee meeting agenda' s with the assistance of the principal, guide meetings and encourage input from all members

Vice-Chair performs Chair' s duties in his/her absence; serves as chair of the Evaluation and Modification Committee

Scribe/Recorder/Secretary prepare and maintain minutes of committee meetings, committee membership roster and bylaws

Facilitator/Timekeeper monitors committees energy and interaction, keeps committee on track and ensures activities are completed in a timely manner



SBDM Required Documentation

By-laws

Agendas

Minutes

Current Membership Roster



Composition of SBDM By-laws

Name and Purpose

Offices

Members

SBDM Committee Meetings

Officers

Subcommittees

Miscellaneous Provisions



Required SBDM Sub-Committees



SBDM Sub-Committees

Other subcommittees are created and organized as needed to plan and implement programs and projects approved by the SBDM Committee

SBDM members may chair or serve as a liaison to subcommittees

Non-SBDM members may serve on subcommittees



SBDM Sub-Committees

Goal Setting BQB (LOCAL)

Identify academic and social needs of students

Develop campus vision

Identify campus/department needs

Collect data for improvement

Select school priorities based on student assessment

Identify parent/community needs

Curriculum, Instruction, and Assessment BQB (LOCAL)

Set educational priorities that align with District educational priorities

Determine modifications of curriculum and programs for equity, unique interests and needs of students

Determine procedures and monitor instructional practices

Research and recommend curriculum initiatives

Recommend instructional changes based upon student needs

Evaluate implementation of the Campus Improvement Plan to determine success



SBDM Sub-Committee

Budgeting BQB (LOCAL)

Principal reviews the budget with the SBDM Committee

- Understanding non-discretionary budget
- Understanding discretionary allocations

SBDM Committee make recommendations of the budget process

SBDM Committee monitors campus budget

SBDM Committee determine priorities for expenditures

SBDM Committee ensure budget is aligned with the Campus Improvement Plan and the District Improvement Plan (non-discretionary funds)

SBDM Committee makes financial recommendations on federal programs (discretionary funds)

- Title 1 (parent involvement)
- Other fund requirements



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Waivers

(Texas Education Code 7.056 (a), (b) and Board policy BF (LEGAL)

The District or a campus may apply to the Commissioner of education for a waiver of a requirement or prohibition imposed by the Education Code or rule of the State Board or Commissioner. An application for a waiver must include:

1. A written plan approved by the Board that states the achievement objectives of the campus or District
2. Written comments from the campus-level or District-level committee **(TEC 7.056 (a), (b))**
3. Refer to Dallas ISD Board Policy **BF (LEGAL)**



Points to Remember

Purpose

Stakeholders

Composition

Functions



Next Steps

List questions for discussion

Share planning strategies

Map out plans for campus SBDM



SBDM Timeline

| School Activity | Month | |
|---|--------------|----------|
| SBDM Elections Held | May | |
| SBDM Committee in place to include officers and all committee members | August | |
| SBDM School/Feeder Pattern Training | September | October |
| SBDM School TOT Training | November | December |



Resources

1. SBDM Reference

- PowerPoint
- Board Policy
- Introduction to Robert' s Rules of Order

2. SBDM Required Documents

- Agenda
- Membership Roster
- Minutes
- SBDM Information Form
- SBDM Bylaws

3. SBDM Sample Documents

- Agenda
- Membership Roster
- Minutes
- SBDM Audit Form
- SBDM Bylaws
- Budget Advisory Checklist



Questions & Answers



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